

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
CAPITOL REGION MENTAL HEALTH CENTER
JOB OPPORTUNITY**

Licensed Practical Nurse {LPN}

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: CRMHC, 500 Vine Street, Hartford, CT
Program/Unit: CRMHC Behavioral Health Home
Job Posting No: CR-111553
Hours: 1st shift/8:00 a.m. to 4:30 p.m./Monday thru Friday/40 hours per week
Salary Range: \$52,090.00 to \$69,635.00 (Annually)
Posting Date: May 12, 2015 **Closing Date:** May 18, 2015

Duties may include but not limited to: Work under the direct supervision of a Registered Nurse; work collaboratively with the Behavioral Health Home Multi-disciplinary treatment team; assist in the general care and treatment of medically and psychiatrically complex patients requiring medication, and medication education; takes and charts vital signs and reports results that are out of the therapeutic range; adhere to infection control practices and insure compliance; receive and articulate medical information to and from hospital staff when accompanying patients during medical appointments, and upon discharge from a facility; manage medication issues such as transcription of orders, monitoring medication supply for patients ensuring refills needed are communicated to the physician; communicates to the Behavioral Health Homes multidisciplinary treatment team any issues pertaining to current concepts of both Psychiatric and Medical community health nursing; performs related duties as required.

SPECIAL REQUIREMENTS: Incumbents in this class must possess and retain a license or temporary permit as a Licensed Practical Nurse in Connecticut. Incumbents in this class must possess and retain a valid driver's license and are required to travel.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: LPN applying to an LPN posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed.
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).
3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

E-Mail: crmhcrecruitment@ct.gov OR Fax: (860) 297-0931

**Ramona Sablón, Human Resources Specialist
Capitol Region Mental Health Center – Human Resources Division
500 Vine Street, Hartford, CT 06116**

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.